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ANNUAL REPORT

OF THE

MANAGERS

OF THE

Roxbury Home for Children and Aged Women,

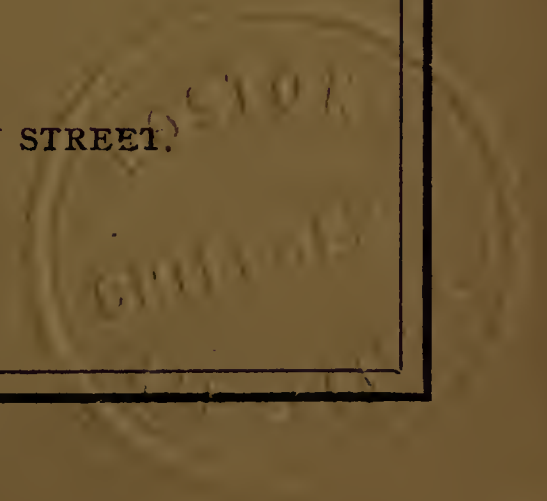
(Burton Avenue, off Copeland Street.)

FOR THE YEAR ENDING APRIL 22, 1884.

BOSTON:

PRESS OF GEO. H. ELLIS, 141 FRANKLIN STREET.

1884.





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BOARD OF MANAGERS, 1884-1885.

SOLON W. BUSH, *Pres.*

GEORGE H. WYMAN, *Treas.*

MRS. T. J. HOMER, *Vice-Pres.*

MISS A. M. HAINES, *Sec.*

JOHN KNEELAND, *Auditor.*

AARON H. BEAN.

FRANK H. HASTINGS.

MRS. R. M. STACKPOLE.

“ AUGUSTUS PARKER.

“ GEORGE H. WYMAN.

“ FRANCIS J. WARD.

“ JEREMIAH PLIMPTON.

MISS LUCY NEVERS.

“ HEPSIE S. HOWARD.

MRS. W. F. JACKSON.

“ C. F. COPELAND.

“ J. A. WHEELOCK.

MISS M. E. HISS.

“ S. D. H. WHITE.

MISS E. L. SWETT.

“ HARRIET WARE.

MRS. HUBBARD W. TILTON.

“ FRANK TRIPP.

“ E. T. MILLIKEN.

“ T. J. PISHON.

“ W. E. SMITH.

MISS H. F. HOLDEN.

“ ALICE C. AYERS.

MRS. CHARLES G. BURGESS.

“ JOHN CARR.

WILLIAM A. PAINE.

W. F. DAY.

ANNUAL REPORT

It is with gratitude we report the general prosperity and well-being of the Home during the year just passed. At the beginning of the year, the proposition to enlarge the building was fully considered; and it was decided that the means at our disposal would not warrant the proceeding, and the usefulness of the Home might be impaired rather than increased by using funds for such purpose. Extensive repairs were needed; and as two vacancies were made by death, during the spring months, the Board of Managers resolved before filling them to put the house in good condition, which was done under the careful supervision of Mr. Bean, the committee on repairs.

Several of the inmates availed themselves of the kindness of friends and visited while the renovation was in process.

There has been one death, one dismissal, and four admissions during the year; and there are now eighteen inmates, the full number that can be comfortably accommodated in the Home. Two of these are supported from the free bed fund, and we have made a new departure by supporting an outside beneficiary.

The need of this worthy woman was presented to us so urgently that it seemed a direct call of duty; and we are happy in reporting that the result has confirmed us in the wisdom and helpfulness of our experiment, and its success has stimulated the desire to extend similar aid as far as feasible. Although the original purpose of our Home is not effected under its present arrangements, we have, as we have from time to time informed you, contributed to children by assisting the Day Nursery on Albany Street; but, when the

usual appropriation was moved, soon after our last annual meeting, several ladies who were conversant with the needs of the Children's Home on Elmo Street suggested that it was more in the line of our work than the Day Nursery. This Home, which has been named the St. John Home, was undertaken by Miss Davis, who was formerly connected with the North End Mission, without any definite resources, from pure love and pity for the little ones. Her object is similar to our original intention to provide a home for children who have been deprived of parents or having parents unable fully to provide for them, and her faith and courage as well as devotion had aroused the interest and sympathy of those of our managers who had been made acquainted with her home. And it was voted at our June meeting to aid Miss Davis by sending her one hundred dollars. It was most gratefully acknowledged, and we were cordially invited to visit the home. The cause was again presented at our October meeting, and another hundred dollars was donated; and Mrs. Plimpton and Miss White were appointed a committee to visit and ascertain in what manner it could best be expended.

It will be apparent that any person or object receiving aid from our funds should be under the supervision of our Board of Managers; but, at the time our By-Laws were framed, the ability or practicability of such work was not recognized, and a revision of By-Laws for this and other amendments will call for your immediate attention.

The increasing feebleness of several of the most aged members of the family has seemed to your managers to demand more care than the Matron could give consistently with her other duties; and an assistant has been procured and retained, whose duty it is and will be to nurse the sick and wait upon the feeble and perform such other service as the Matron may require of her or the visitors shall direct.

With much reluctance, we have been obliged to accept the resignation of Mrs. Adams Ayer, whose failing health has required her to withdraw from active participation in the care of the Home, after seventeen years of zealous and ef-

ficient service on the Board of Managers ; and its members voted to make her an honorary member of the Board.

Another devoted helper, Mrs. D. C. M. Rupp, has been compelled by ill health to relinquish her work with us for the present ; but we shall hope that a restoration to health will permit her ere long to join us again.

By the will of Mrs. Lydia B. Stearns, who died in the latter part of 1878, the Roxbury Home was made residuary legatee of her estate ; and, by the death of her nephew Charles, in September last, the Home came into possession of the real estate left by Mrs. Stearns, situated on the corner of Tabor and Winslow Streets, the taxable value of which is forty-four hundred dollars.

The committee appointed to ascertain its condition and promise of increasing our revenue reported that "much money would be required to put it in good repair, and that it was not property that it would be profitable for our corporation to hold" ; and the committee were authorized to keep it or to dispose of it, as seemed most desirable. They have placed it in the hands of a real estate agent. It is temporarily rented at a nominal rate ; and, as the taxes for last year were in arrears, it has not as yet added to our income. But we have no doubt that it will in the future contribute as its donor intended toward enhancing our means of usefulness.

One of our members has suggested that, if the annual subscription was reduced to one dollar, a revival of public interest among Roxbury people would be created and stimulated, that many would gladly assist in maintaining the Home, who, in the multiplicity of calls upon them for charitable objects, would feel unable to contribute three dollars a year to an institution so firmly established.

For many years, much dependence was placed in the annual subscriptions, and there was a strong personal interest among our people in the affairs of the Home ; but, during a season of general business depression, our list of subscribers suddenly dwindled. And, five years ago, our President recommended that the yearly assessment should

be reduced from five dollars to three, with a hope that the gain in numbers would more than offset the reduction. But our expectation has not been realized ; and its main support now is from funds contributed by the founders of the Home and bequests left by those early convinced of its utility. So sure are we of its wise and effective beneficence, we feel it should afford a perpetual object for the generosity and public spirit of this community.

It is a question if a still further reduction will have the happy effect of reawakening a pecuniary interest, and a decision will be made at this meeting whether the opportunity shall be presented.

It is greatly to be desired that our income should be ample enough to admit of the reception of worthy women on payment of a stipulated sum, which would insure them a comfortable and permanent home, instead of requiring a weekly stipend, however small. Such sum could be collected oftentimes, when there is no relative or friend to become responsible for a weekly payment.

In conclusion, we would again most cordially and gratefully acknowledge the many favors and seasonable gifts that have been bestowed during the year. For the kindly and valuable services of Dr. Streeter, for the cheerfulness with which ministers and laymen have conducted the religious service on Sunday afternoons, to those who have assisted at the piano and with the singing, to the Young Men's Christian Union and others whose thoughtful courtesy in furnishing carriages gave so many enjoyable open-air excursions, to Rev. Mr. Waldron and others of the Easter Mission for Christmas and Easter cards, to the publishers of the *Christian Register* and *Home Journal* for their weekly remembrance, for the many gifts of fruits, flowers, and delicacies for the table and for the sick, for Thanksgiving, Christmas, and birthday cheer,—to all those who in any way have manifested their friendly interest we return our hearty thanks.

TREASURER'S REPORT.

ROXBURY HOME FOR CHILDREN AND AGED WOMEN.

FINANCIAL STATEMENT FOR YEAR ENDING APRIL 1, 1884.

INCOME.		EXPENSES.	
Board of Inmates,	\$2,305.57	Wages and salaries,	\$954.12
Subscriptions,	384.00	Incidentals,	577.02
Interest from investments,	1,776.35	Repairs on buildings,	1,029.42
Legacy from estate of L. G. Pray,	500.00	Paid to St. John Home,	200.00
		Table supplies,	1,312.04
		Fuel and lights,	353.77
		Medicines,	24.35
		Estate, 30 Winslow St.,	54.63
		H. A. Weeks, Matron,	59.59
	<u>\$4,965.92</u>		<u>\$4,564.94</u>

Income,	\$4,965.92
Expenses,	<u>4,564.94</u>
	\$400.98

1883. Balance on hand April 1,	<u>1,245.53</u>
1884. Balance on hand April 1,	<u>\$1,646.51</u>

GEORGE E. BULLARD, *Treasurer.*

I have examined the accounts of the Treasurer, find the items of expenditure properly vouched for, and the cash on hand and the invested funds as reported by the Treasurer.

JOHN KNEELAND, *Auditor.*

APRIL 12, 1884.

ROXBURY HOME FOR CHILDREN AND AGED WOMEN.

SCHEDULE OF ASSETS IN THE HANDS OF THE TREASURER MARCH 31, 1884.

	PAR VAL.	MARKET VAL.
Chicago, Burlington & Quincy R.R. 4% Bonds,	\$7,000.00	\$6,300.00
New York & New England R.R. 7% Bonds,	5,000.00	5,275.00
Boston & Maine R.R. 7% Bonds,	1,000.00	1,247.00
Eastern R.R. 6% Bonds,	2,000.00	2,220.00
Marion & McPherson R.R. 7% Bonds,	1,000.00	1,170.00
Cowley, Sumner & Fort Smith R.R. 7% Bonds,	1,000.00	1,160.00
Burlington & Missouri R.R. in Nebraska, 6% Bonds,	600.00	696.00
Old Colony R.R. 7% Bonds,	2,000.00	2,492.00
Columbia & Hocking Valley R.R. 7% Bonds,	500.00	575.00
Kansas City, Fort Scott & Gulf R.R.,	1,000.00	1,140.00
Atlantic Mutual Insurance Co. Scrip 6% Bonds,	3,400.00	3,434.00
United States of America 4% Bonds,	300 00	372.00
United States of America 4½% Bonds,	100.00	113.00
State of Massachusetts 5% Bonds,	1,000.00	1,160.00
City of Boston 5% Bonds,	1,000.00	1,200.00
City of Boston 4% Bonds,	3,800.00	4,028.00
Mortgage Note, 6% Bonds,	1,000.00	1,000.00
Savings Bank Deposit,	1,146.92	1,169.84
Cash on hand and in Bank,	1,646.51	1,646.51
	<u>\$34,493.43</u>	<u>\$36,398.35</u>

GEORGE E. BULLARD, *Treasurer.*

LIFE MEMBERS, \$50.00.

Mrs. Thomas Adams.	Miss Sarah M. Champney.
Mrs. Nathaniel J. Bowditch.	*Mrs. George Dove.
Miss Louisa B. Champney.	Henry S. Shaw.
	*William Taylor.

1883-84.

ANNUAL SUBSCRIBERS, \$3.00.

Amory, Miss Mary	Flint, John S. \$5.
Appleton, Mrs. Mary G.	Foster, Mrs. Anna S.
Appleton, William C.	
Ayer, Adams, Rev.	Greene, Mrs. Franklin
Ayer, Mrs. Adams	Guild, Henry
	Guild, James
Bacon, Augustus	
Bacon, William	Haines, Miss A. M.
Balch, Miss Anne	Harmon, Mrs. Ivory
Bartlett, Miss Mary H.	Harrington, Mrs. E.
Bartlett, Miss Caroline	Hastings, Frank H.
Bastow, Mrs. W. F.	Hayden, Mrs. Olive E.
Bean, Aaron H.	Hickling, Mrs. Charles
Blanchard, Mrs. William	Hiss, Miss M. E.
Bradford, Mrs. C. F.	Hodges, Mrs. Danforth C.
Brigham, Miss Elizabeth D. \$5.	Homer, Mrs. T. J.
Brigham, Joseph L.	Howard, Miss H. S.
Brown, Atherton T.	
Bush, Mrs. T. D.	Jackson, Mrs. A. C.
Bush, Rev. S. W.	
	Kneeland, John
Clarke, Mrs. R. C.	
Clarke, John J.	Leland, Mrs. William S.
Copeland, Mrs. C. F.	Lowell, Miss Anna C.
Davis, Miss Elizabeth	Martin, Mrs. Henry A. \$5.
De Wolf, John L. \$5.	Milliken, Mrs. E. T.
Dixwell, Mrs. John J.	Morrill, Mrs. Joseph

Munroe, Mrs. George H.

Nazro, Mrs. Fred H.

Nevers, Miss Lucy A.

Newell, Mrs. James M.

Osgood, Mrs. John Felt

Otis, Mrs. Harriet B.

Palmer, Mrs. Sarah C.

Parker, Mrs. Augustus

Parker, Mrs. J. Wells

Pettee, Mrs. Seth

Pishon, Mrs. Thomas J.

Plimpton, Mrs. Jeremiah

Randall, Miss Belinda, \$5.

Reynolds, Mrs. Wm. J.

Rice, Mrs. Edward E.

Rice, Mrs. George Woods

Rogers, John

Rogers, Miss Laura D.

Rogers, Miss Susan S.

Ropes, Joseph S.

Rupp, Mrs. D. C. M.

Sargent, Mrs. Epes

Shed, Mrs. Joseph G.

Simes, Mrs. William

Smith, Mrs. W. E.

Snow, Miss Salome H.

Stackpole, R. M.

Stackpole, Mrs. R. M.

Swett, Miss Ellen L.

Thacher, Miss Caroline B.

Thompson, Mrs. Augustus

Tilton, Mrs. Hubbard W.

Tolman, Mrs. James

Townsend, Miss Anna S.

Townsend, Mrs. E. B.

Tripp, Mrs. Lucina F.

Tucker, Mrs. Joseph W.

Ward, Mrs. F. J.

Weld, Miss Susan

Wheelwright, Mrs. Geo. W.

Wheelwright, Mrs. Josiah

Wheelock, Mrs. J. A.

White, Mrs. Henry

White, Miss S. D. H.

Williams, Miss Mary

Williams, Stephen

Williams, Mrs. R. B.

Wyman, Mrs. Geo. H.

The following persons have officiated at the Sunday services : —

April 29.	Mr. Augustus S. Lovett.	Nov. 11.	Mr. Cyrus Cobb.
May 6.	Rev. James De Normandie.	" 18.	Rev. W. H. Lyon.
" 13.	Rev. Joshua R. Peirce.	" 25.	Rev. W. J. Haven.
" 20.	Rev. L. B. Baldwin.	Dec. 2.	Mr. E. B. Reynolds.
" 27.	Mrs. A. J. Patterson.	" 9.	Mr. Darius Cobb.
June 3.	Rev. Cephas B. Crane.	" 16.	Mr. Williams.
" 17.	Mr. R. C. Humphreys.	" 23.	Rev. W. W. Colburn.
" 24.	Mr. Fletcher.	" 30.	Mr. Wilson.
July 1.	Rev. W. B. Wright.	Jan. 6.	Mr. W. S. Edmunds.
" 8.	Mr. E. B. Reynolds.	" 13.	Rev. E. Chapman.
" 15.	Rev. Mr. Saltonstall.	" 20.	Rev. Joshua R. Peirce.
" 22.	Rev. C. R. Elliott.	" 27.	Mrs. A. J. Patterson.
" 29.	Rev. A. K. Potter.	Feb. 3.	Rev. Mr. Smythe.
Sept. 2.	Rev. G. L. Perrin.	" 10.	Rev. Mr. Rousmaniere.
" 9.	Rev. C. H. Eaton.	" 17.	Mr. Valentine.
" 16.	Rev. C. E. Nash.	" 24.	Rev. W. I. Haven.
" 23.	Rev. V. Cooper.	Mar. 2.	Mr. E. B. Reynolds.
" 30.	Rev. Albert Paine.	" 9.	Rev. C. D. Bradlee.
Oct. 7.	Rev. D. W. Waldron.	" 16.	Rev. James De Normandie.
" 14.	Rev. Burnham.	" 23.	Rev. Mr. Henry.
" 21.	Mr. S. T. Cobb.	" 30.	Mr. W. H. Baldwin.
" 28.	Rev. S. U. Shearman.	April 6.	Rev. Mr. Haskell.
Nov. 4.	Rev. A. H. Plumb.	" 13.	Rev. Crawford Nightingale.

Donations and favors have been received from

Mrs. Davenport.	Miss White.
Mrs. Duty.	Mrs. Wheelock.
Mrs. Knight.	Miss Howard.
Mrs. Hayden.	Miss Hiss.
A Friend.	Rev. Dr. Plumb, \$5.
Mr. May.	A Friend, \$1.
Mrs. Parker.	Miss Swett.
Mr. Jeremiah Plimpton.	Mrs. Newell.
Mrs. Ward.	Walnut Avenue Church.
Mrs. Copeland.	Mt. Pleasant Church.
Mrs. Plimpton.	Eliot Square Church.
Mrs. Wyman.	Rev. D. W. Waldron.
Mrs. Tripp.	Easter Mission.
Mrs. Milliken.	Christian Register, Publishers of.
Miss Nevers.	Home Journal, Publishers of.

INMATES.

	AGE
Miss Elizabeth Babcock.	80
Mrs. Amelia Ball,	83
Miss Harriet Burrill,	78
Mrs. Eliza R. Carson,	67
Miss M. Louisa Crawley,	68
Miss Elizabeth R. Davies,	67
Miss Maria Davis,	81
Miss Sarah Fosberry,	80
Miss Elizabeth Frye,	73
Miss Harriet Hall,	83
Miss Mary Howard,	77
Mrs. Ann Huggins,	80
Miss Lydia Learned,	68
Miss Mary A. Lillie,	87
Miss Eliza Melcher,	80
Miss Harriet Moore,	82
Miss Sarah Seaverns,	77
Mrs. Charlotte M. Whipple,	82
*Mrs. Sarah M. White,	61

* Deceased.

ACT OF INCORPORATION.

COMMONWEALTH OF MASSACHUSETTS.

IN THE YEAR ONE THOUSAND EIGHT HUNDRED AND FIFTY-SIX.

AN ACT

To incorporate the Children's Home and Home for Aged Females in Roxbury.

Be it enacted by the Senate and House of Representatives, in General Court assembled, and by the authority of the same, as follows :

SECTION 1. James Ritchie, John Rogers, Charles K. Dillaway, and James Waldock, their associates and successors, are hereby made a corporation by the name of the Children's Home and Home for Aged Females in Roxbury, for the purpose of providing for destitute children and aged females, and affording a temporary home for the same, with all the powers and subject to all the duties and liabilities set forth in the forty-fourth chapter of the Revised Statutes.

SECT. 2. Said corporation may take and hold real estate not exceeding the value of twenty thousand dollars, and personal estate not exceeding the value of thirty thousand dollars, for the aforesaid charitable purposes.

SECT. 3. This Act shall take effect from and after its passage.

IN HOUSE OF REPRESENTATIVES, May 29, 1856.

Passed to be enacted.

CHARLES A. PHELPS, *Speaker.*

IN SENATE, May 30, 1856.

Passed to be enacted.

ELIHU C. BAKER, *President.*

May 31, 1856.

Approved.

HENRY J. GARDNER.

SECRETARY'S OFFICE, June 3, 1856.

A true copy.

Attest :

THOMAS DEWITT,
Secretary of the Commonwealth.

COMMONWEALTH OF MASSACHUSETTS.

IN THE YEAR ONE THOUSAND EIGHT HUNDRED AND EIGHTY-THREE.

AN ACT

Enabling the Roxbury Home for Children and Aged Women to hold additional real and personal estate.

Be it enacted by the Senate and House of Representatives, in General Court assembled, and by authority of the same, as follows :

SECTION 1. Section two of chapter two hundred and forty of the Acts of the year eighteen hundred and fifty-six, entitled "An Act to incorporate the Children's Home and Home for Aged Females in Roxbury" is repealed, and the following is substituted in place thereof: Said corporation may take and hold real estate not exceeding the value of seventy-five thousand dollars, and personal estate not exceeding the value of seventy-five thousand dollars, for the aforesaid charitable purposes.

SECT. 2. This Act shall take effect upon its passage.

HOUSE OF REPRESENTATIVES, Feb. 12, 1883.

Passed to be enacted.

GEORGE A. MARDEN, *Speaker*.

IN SENATE, Feb. 14, 1883.

Passed to be enacted.

GEORGE G. CROCKER, *President*.

Feb. 15, 1883.

Approved.

BENJAMIN F. BUTLER.

SECRETARY'S DEPARTMENT, March 1, 1883.

A true copy.

Attest: HENRY B. PEIRCE,
Secretary of the Commonwealth.

BY-LAWS.

ADOPTED APRIL 22, 1884.

ARTICLE I.

The corporation shall consist of the persons named in the Act of Incorporation, all Life and Honorary Members, and of all such persons as shall have received, at any legal meeting of the Board of Managers, a majority of the votes cast at such meeting, and shall pay such sum as shall be voted as the annual assessment. Membership to cease upon non-payment of the annual assessment.

ARTICLE II.

OFFICERS.

Amended The officers of the corporation, under the name of the "Board of Managers," shall consist of a President, Vice-President, Treasurer, Secretary, Auditor, and not more than thirty other persons, all of whom shall be members of the corporation. They shall be chosen by ballot at each annual meeting, and shall hold their offices for one year and until others ~~are holden~~ and qualified. The Board of Managers shall have power to fill any vacancies occurring during the year.

ARTICLE III.

MEETINGS.

The annual meeting of the corporation shall be holden on the fourth Tuesday of April; and the Board of Managers may call special meetings of the corporation whenever in their opinion expedient or desirable, and it shall be their duty to call them whenever requested in writing so to do by twenty members. Notice of time and place of meeting shall be given in one or more newspapers published in the city of Boston at least four days previous to the meeting.

A regular meeting of the Board of Managers shall be held on the third Tuesday of every month, at such place and hour as they shall direct; and special meetings may be called at any time by the President,

Vice-President, or Committee for the month. Notices of such special meetings shall state the object for which they are called. Six members shall constitute a quorum.

ARTICLE IV.

MANAGERS.

The Board of Managers shall have the entire government and control of the Home, and of the general business and property of the Association. They may choose committees from their own members to perform any special duties. They shall have full power to take any measures which they may deem expedient for encouraging subscriptions, donations, and bequests to the corporation; and they shall make an annual report to the corporation, on the Treasurer's accounts and on the general state of the Home, and give an abstract of their doings for the year.

ARTICLE V.

VISITING COMMITTEE.

There shall be a Committee of one or more from the Board of Managers for every month, whose duty it shall be to visit the Home at least once a week, ascertain all needs, make fitting suggestions, give orders for necessary purchases, and submit their report at the succeeding monthly meeting. They shall also have supervision over outside beneficiaries.

ARTICLE VI.

TREASURER.

The Treasurer shall have the charge and care of the finances, shall receive all moneys due, and shall pay all bills which have been approved by the Board of Managers or their authorized committees. He shall render an account annually to the corporation and quarterly to the Board of Managers.

ARTICLE VII.

AUDITOR.

The Auditor shall, in the month of April of every year, audit the account of the Treasurer, examine the property of the corporation, and append his report to the Treasurer's annual statement.

ARTICLE VIII.

SECRETARY.

The Secretary shall notify and attend all meetings of the corporation and of the Board of Managers, and shall keep a distinct record of the doings of each, with the names of those present at Board meetings, and

shall notify the members of the Visiting Committee of their term of service, and shall bring to the attention of the Board all communications requiring action.

ARTICLE IX.

LIFE MEMBERS.

Any person who shall contribute the sum of \$50 may become a Life Member by a vote of the Board of Managers.

ARTICLE X.

ADMISSION OF INMATES.

Preference shall be given to those applicants who are residents of that part of Boston formerly known as Roxbury. The Managers may, if they deem it expedient, aid beneficiaries at their own homes.

ARTICLE XI.

DONATIONS.

All sums received by the Association as donations or bequests, unless the donor or testator shall otherwise prescribe, and all moneys collected, including subscriptions, may be applied to the current expenses of the institution, or to create or increase a permanent fund, or be otherwise invested at the discretion of the Board of Managers.

ARTICLE XII.

AMENDMENTS.

The foregoing By-Laws may be altered, amended, or added to by a vote of a majority of the members present at any legal meeting of the corporation, notice thereof having been given of the change proposed in the call for said meeting.

GENERAL RULES AND REGULATIONS.

ARTICLE I.

VISITING COMMITTEE.

The visitors for the month shall visit the Home not less than once a week. It shall be their duty to see the inmates, inquire into their condition, and give such encouragement and advice as may be in their power or the circumstances of the case seem to require. The Committee shall have the general oversight of the Matron and the concerns of the family. They shall ascertain the needs of the Institution, and direct the purchase of such articles as may be required for its temporary welfare and comfort. They shall see that the Matron conforms to the rules as to her own conduct and that of the family, and they shall make a monthly report to the Managers of the Institution.

ARTICLE II.

MATRON.

The Matron, under direction of the Visiting Committee, shall have charge of the house. She shall in no case be absent during the night without permission from the Visiting Committee. She shall enforce the rules and regulations of the Managers, and carry out such others as may be prescribed by the Visiting Committee. She shall be present at meals, see that they are properly served, and that all the inmates who are in health are present, and that suitable food be prepared for the sick. She shall report to the Visiting Committee the names of all applicants and the date of application; and, if presents be made to the Institution, the names of the persons making them, and the character of the donation. She shall at all times maintain the respect due to her station, and by kindness, attention, and judicious treatment endeavor to gain the esteem and secure the comfort and happiness of all those under her care. If improper conduct is observed in any member of the family, she shall, after the first offence, report the same to the Visiting Committee. She will, under direction of the Visiting Committee, have the direction of nurses, domestics, and all other employés in the building. It shall be her duty to see that neatness and good conduct prevail in every part of the establishment, and that all unnecessary fires and lights are extinguished by 9.30 P.M.

ARTICLE III.

ON ADMISSIONS.

SECTION 1. The Visitors for the month shall constitute a Committee on admissions with full authority; shall visit any applicant whose case is being considered, inquire into her circumstances and character, and satisfy themselves that said applicant is a suitable person.

SECT. 2. The physician of the Home, or some other responsible physician, shall then examine said candidate, and certify that she has no physical or mental infirmity that should preclude her admission to the Home.

SECT. 3. Persons under sixty years of age shall not be admitted, unless in special cases, wherein the Board of Managers shall decide. It shall also decide on the beneficiaries of free beds, which shall be eligible only to women who are natives of that part of Boston known as Roxbury, or have been residents for ten years.

SECT. 4. Each person when admitted shall be on probation one month.

ARTICLE IV.

INMATES.

SECTION 1. The inmates will be required at all times to treat the Matron and Visiting Committee with deference and respect. They will also endeavor, by quiet and gentle manners, to diffuse an air of cheerfulness and good feeling throughout the establishment; and, by acts of kindness and forbearance, to gain the esteem and promote the happiness and comfort of each other.

SECT. 2. Those who are able will be required to make their own beds and to keep their own rooms in order, neat and clean, and, under direction of the Matron, to assist those who are unable to do the same. They will also be expected to assist in domestic duties and in sewing, and generally to render all the services they can for the benefit of the Institution and the comfort of those inmates more helpless than themselves.

SECT. 3. No intoxicating drinks shall be used, except by order of the physician; and, in such cases, they must be administered by the Matron.

SECT. 4. All that is necessary for the comfort of the inmates of the Home will be provided from the funds of the Association. No inmate, therefore, will, on any account, be permitted to leave the Institution to solicit assistance or procure work, unless by special permission from the Visiting Committee.

SECT. 5. No inmate will be allowed to interfere with the Matron, or to obstruct her in the discharge of her duties; but any one having cause of complaint must present the same to the Visiting Committee.

SECT. 6. Inmates proving disagreeable or troublesome, or neglecting to meet engagements as to payment of stipulated sums of money, may be dismissed by the Board of Managers.

SECT. 7. If any inmate desires to visit her friends or to go off the premises at any time, permission must be obtained of the Matron, who, before granting the same, must ascertain where the person wishes to go and how long she purposes to be absent.

SECT. 8. All of the inmates who are able will take their meals at the regular table provided for them, and will also attend the Sunday service held for them in the parlor each Sunday afternoon.

ARTICLE V.

Visitors may be permitted any day in the week between the hours of 10 and 12 A.M. and 2 and 6 P.M., and on Sundays after 2 o'clock P.M.

ARTICLE VI.

These Rules and Regulations may be altered, amended, or abrogated, and others prescribed at any regular meeting of the Board of Managers; and, to insure harmony, strict attention should be paid to them.

